

Prince Albert Police Service Employment Opportunity

Victim Services Missing Person Liaison Full Time Position

The Prince Albert Police Service Victim Services Unit is inviting applications from qualified persons for the full time position of a Missing Persons Liaison.

The Victim Services Missing Persons Liaison shall perform the following duties and responsibilities for the Prince Albert Police Service and the Victim Services Unit:

- Work and provide services through the Prince Albert Victim Services Unit.
- Develop expertise in promising practices regarding supporting the families of missing persons.
- Develop related training materials and workshops.
- Deliver the training to other Police-based Victim Services Programs in Saskatchewan and provide case consultation to these Programs in complex missing persons cases.
- Serve as the Victim Services Unit's specialist on the needs of families of missing persons.
- Provide direct services and supports to families of missing persons. This includes emotional support, information, and referrals to other agencies and community resources.
- Work closely with the police services to provide a coordinated response to families of missing persons.
- Work closely with the Unit's Aboriginal Resource Officer in order to provide a culturally appropriate response to Aboriginal families.
- Liaise with ARO's and investigating police officers to identify new, existing and long-term missing persons cases to begin the delivery of services to meet the unique needs of the families of missing Aboriginal women and other missing persons.
- Link with the Missing Persons Liaisons in the other two police services on developing consistent and appropriate practices, procedures, and training materials regarding supporting families of missing persons in Saskatchewan.
- Provide training, advice and guidance to other Victim Services Programs in Saskatchewan on best practices for supporting families of missing persons.
- Provide outreach services to families of missing Aboriginal women by working in conjunction with other community agencies involved with missing Aboriginal women cases, to ensure that appropriate cases of missing Aboriginal women are identified, and families are contacted/offered services.
- Perform general victim services duties as assigned.
- Attend relevant training, workshops, and conferences to gain information on promising practices, information and tools which will assist in the development of skills or tools to improve the outcomes in the service delivery to the families of Aboriginal missing persons and other missing persons.
- Identify service gaps and emerging issues related to supporting and providing services to the families of missing persons.
- Complete the Provincial Victim Services Coordination Certification training.
- Complete the ODARA training.
- Preference will be given to applicants who are familiar with the Indigenous culture and language and have established working relationships within the Aboriginal Community.

The Missing Persons Liaison shall perform all of the above services under the general direction of the Coordinator, Police Liaison Officer, the Chief of Police and/or his designate.

Qualified persons are invited to submit a detailed resume indicating education, experience and references by **Monday November 7th, 2016**



Chief of Police
Prince Albert Police Service
45 15th Street West
Prince Albert, SK S6V 3P4
Apply on line: <http://citypa.ca/City-Hall/Job-Opportunities>
Web site: www.papolice.ca
or FAX: 306-953-4239

*The City of Prince Albert is committed to employment equity and encourages applications from all qualified candidates including Aboriginal People, persons with disabilities, members of visible minorities and women
We thank all applicants; however only candidates interviewed will be contacted.*