

# Prince Albert Police Service Employment Opportunity

## COMMUNICATION OPERATOR Casual position

The Prince Albert Police Service is inviting applications from qualified persons for the casual position of Communication Operator. A Communication Operator is the vital link between the public and the emergency responding units. Communication Operator is a profession with a high degree of job satisfaction and the ability to make a difference to someone in crisis. It is a career that requires unique training, which will enable you to serve the public in a front line capacity ensuring public and officer safety with a team who is highly trained in responding to emergencies.

The successful candidate will be required to complete a 3 month full-time training term that consists of both classroom and in house training. After the successful completion of the training, casuals will then work rotating shifts with our communication team. Shifts would include days and nights depending on your shift schedule.

Qualifications and skills the successful candidate will bring to the position include:

- Grade 12 or equivalent
- Office related program or equivalent (asset with legal terminology).
- Keyboard skills (45 wpm)
- Good working knowledge of computer systems.
- Ability to communicate effectively in English (oral and written)
- Ability to deal with confidential information in a professional manner.
- Ability to work well in a team environment.
- Ability to organize workload in a multi-task environment.
- Demonstrate the ability to articulate, express orally and with clear diction.
- Must deal effectively and tactfully with the public
- Previous dispatch or police experience would be an asset.
- As part of the hiring process candidates are required to go through a security screening process and complete a public-safety dispatcher/calltaker pre-employment testing. (Critical)

**WAGE**            \$19.93 Training Pay  
                      \$26.57 after completion of Training

Qualified persons are invited to submit a detailed resume indicating education, experience and references by **Friday January 25<sup>th</sup>, 2019**



Chief of Police  
Prince Albert Police Service  
45 15<sup>th</sup> Street West  
Prince Albert, SK S6V 3P4

Apply on line: <http://citypa.ca/City-Hall/Job-Opportunities>  
(external job posting)  
Web site: [www.papolice.ca](http://www.papolice.ca)  
or FAX: 306-953-4239

*The City of Prince Albert is committed to employment equity and encourages applications from all qualified candidates including Aboriginal People, persons with disabilities, members of visible minorities and women  
We thank all applicants; however only candidates interviewed will be contacted.*